# Prerequisite: International Programs

## Individual Academic Plan for
Semester Studies at a
Foreign Institution

### Student Information

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<thead>
<tr>
<th>Full Name:</th>
<th>ID:</th>
<th>Last</th>
<th>First</th>
<th>M.I.</th>
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<th>Phone:</th>
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Exchange Program: 

Term (circle one): Fall/Spring  
Year: _____________

Academic Advisor at Foreign Institution: ________________________________

### Questions

Please list the following on a separate sheet of paper:

1. **Academic goals for the semester**
2. **Courses** (please include short description/syllabus and meeting minutes of instruction time excluding exams for each course)
3. **Number of approved expected transfer credits**
4. **Co-curricular, extra-curricular, and professional development activities, if any, while on study abroad**

### NU Guidelines for credit transfer:

- Credit will be recorded for C and above grades received in pre-approved courses
- No grade will be recorded and factored into overall GPA
- No credit will be recorded for pass/fail courses
- You will be required to keep track of all time spent in class and outside of class in preparation and studying
- Class minutes do not include time taking exams
- You must enroll in a minimum of 9 NU-equivalent credits to be in full time status
- You may receive a maximum of 14 NU-equivalent credits for the semester
- You must provide copies of all papers submitted at the foreign institution for review (electronic copy or hard copy accepted)
- Credit will be recorded upon presentation of an official transcript from the foreign institution
- Please note that in order to transfer credits to Northwestern, you will be required to submit copies of all final projects and papers (preferably on a flash drive)
- You may change your course selection upon arrival at your host school, but you must revise and resubmit your Individual Academic Plan for credit pre-approval. Credit will be transferred only for courses that were pre-approved by the Director of International Programs, in which a grade of C and above was obtained.

### Signature

*I certify that my answers are true and complete to the best of my knowledge.*

Signature: ________________________________  Date: _____________

International Programs  July 11, 2022