Individual Academic Plan for Semester Studies at a Foreign Institution

Student Information

Full Name: ________________________________  ID: ____________________
 Last                         First                        M.I.
Phone: ________________________________  Email: ____________________________
Exchange Program: ____________________________
Term (circle one): Fall/Spring  Year: ____________
Academic Advisor at Foreign Institution: ____________________________

Questions

Please list the following on a separate sheet of paper:

1. Academic goals for the semester
2. Courses (please include short description/syllabus and meeting minutes of instruction time excluding exams for each course)
3. Number of approved expected transfer credits
4. Co-curricular, extra-curricular, and professional development activities, if any, while on study abroad

NU Guidelines for credit transfer:

- Credit will be recorded for C and above grades received in pre-approved courses
- No grade will be recorded and factored into overall GPA
- No credit will be recorded for pass/fail courses
- You will be required to keep track of all time spent in class and outside of class in preparation and studying
- Class minutes do not include time taking exams
- You must enroll in a minimum of 10 NU-equivalent credits to be in full time status
- You may receive a maximum of 14 NU-equivalent credits for the semester
- You must provide copies of all papers submitted at the foreign institution for review (electronic copy or hard copy accepted)
- Credit will be recorded upon presentation of an official transcript from the foreign institution
- Please note that in order to transfer credits to Northwestern, you will be required to submit copies of all final projects and papers (preferably on a flash drive)
- You may change your course selection upon arrival at your host school, but you must revise and resubmit your Individual Academic Plan for credit pre-approval. Credit will be transferred only for courses that were pre-approved by the Director of International Programs, in which a grade of C and above was obtained.

Signature

I certify that my answers are true and complete to the best of my knowledge.

Signature: ____________________________  Date: ____________________________

Int'l Programs (5-10-19)